

**DELHI DEVELOPMENT AUTHORITY
QUTAB GOLF COURSE
PRESS ENCLAVE ROAD, NEW DELHI – 110017**

F2(03)/QGC/DDA/Civil/2019-20/885

Dated: 27/05/2019

NOTICE INVITING QUOTATION NO.01

The Delhi Development Authority invites sealed quotations from professional agencies having an experience of having executed atleast three similar types of works, mentioned herein below. The quotations should reach in the office of Secretary, Qutab Golf Course, DDA on or before **06.06.2019** upto 3.00 P.M. the sealed quotations shall be opened on the same day at 3.30 P.M. The quotationers or their representatives may be present at the time of opening of the sealed quotations.

Earnest money deposit @ Rs. 10,000/- in the form of Pay Order/Demand Draft on any nationalized Bank approved by Reserve Bank of India drawn in favour of “CAU SPORTS, DDA” to be submitted with the quotation. Any quotation which is not accompanied by the Earnest Money in the prescribed manner shall be rejected summarily and not accounted for at all.

Estimated Cost: - Rs. 4,95,104/-

Earnest Money: - Rs. 10,000/-

Name of Work:- Up-gradation of Qutab Golf Course, DDA

SH: Procurement of Workstation of Four Seater Cluster with Partition at newly constructed Club House at QGC.

S. No.	Description of items	Qty.	Unit
1.	Procurement of Work Station, 4 Seater Cluster with 45 mm partition.	8 Nos.	Each
2.	Providing partition 60mm	324 Sqft.	Per Sqft.

Terms & Conditions:-

1. The work shall be carried out as per specification & satisfaction of Engineer in-charge.
2. That the quoted rates should invariably be written both in figures and words, failing which the NIQ shall liable to be rejected.
3. The contractor will have to make his own arrangement of T & P and cartage etc.
4. The work shall be completed within 7 days from the date of issue of work order.
5. The material shall be as specified by the A.E. (Civil)/QGC.
6. Payment will be made after entire satisfaction of Secretary, QGC.
7. “Quoted Rates should be inclusive of all taxes/levies including GST payable under respective statutes. DDA will not entertain any claim, whatsoever, in this respect”.
8. Any conditional quotations shall be summarily rejected.

9. Only those agencies are eligible that has done three similar types of works of in Govt. Deptt./Public Sector Undertaking. In this regard necessary documents shall be attached otherwise quotation may not be entertained.
10. Any quotation received through post/courier etc. shall be summarily rejected.
11. Necessary statutory deduction will be made as applicable.
12. The validity of the quotation is 60 days from the date of opening of the sealed quotations.
13. Debarred agency/or individual shall not be permitted to participate in the tendering process.
14. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debarring.
15. The quotationer should be registered with the Department of Trade & Taxes, GST/GNCTD and supposed to furnish a copy alongwith quotation otherwise the quotation may not be considered and liable to be rejected.
16. **GST Compliant Invoice must be submitted. Itemwise CGST and SGST must be mentioned and aggregate value of SGST and CGST should be computed clearly. Other requirement like mentioning GST No. of supplier as well as DDA GST number can also be complied with.**
17. **Pre-receipt bill in Triplicate must be submitted for release of payment.**

Sr. A. O. (Sports)/DDA

Copy to:-

1. Commissioner, (Sports) for information please.
2. Commissioner (System), DDA through email ddatender@dda.org.in
3. Sr. A. O. (Sports), DDA
4. Secretaries of all Sports Complexes – with request to place it on notice board.
5. Secretary/DDA Contractor's Welfare Association, E-18, Vikas Kutir, New Delhi – 02.
6. Secretary/DDA Builders Association, Vikas Kutir, New Delhi – 02.
7. Gen. Secretary, Delhi Contractor's Welfare Association (Regd.), 306 Masjid Moth, N.D.S.E- Part – II, N.D. 49
8. A. E. (Civil), QGC
9. Notice Board, QGC

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